

## Safeguarding and You

Safeguarding (A Safe Space) training is mandatory for all adult volunteers. Girlguiding UK have introduced some changes so the Leicestershire training team is here to help:

Safeguarding is at the heart of everything we do in Girlguiding, and our safeguarding policy is in place to protect everyone, whatever their age.

Creating a safe space for everyone in Girlguiding means we can thrive and grow in a place where we feel protected, empowered and confident to talk if we need help, and that's all part of our Girlguiding mission.

We should promote the safety and wellbeing of our members through great guiding experiences - making them fun, challenging and as safe as possible.

Everyone has a right to live free from abuse, exploitation, harm and fear and to enjoy being safe and well. We need to recognise when others need help and take action.

There has been a national change in safe space training and now consists of 4 levels as shown below. The table also shows the level required for your role. **ALL new safe space training starts in January 2018 using the scheme below.**

Level	Content	Method	Course duration	Role	Level required
1	Code of Conduct & Safeguarding policy	E-learning or training		All including Occasional helpers & Home Contacts	1
2	Risk Assessments, Signs & Symptoms	E-learning and worksheet and chat or training	3 hours	Unit Helper, Young Leader, Assistant Leader	1, 2
3	Reporting a concern	E-learning and training	3 hours	Unit Leader, Going Away With lead, mentor, advisors & trainers	1, 2, 3
4	Supporting others	Course	3 hours	Commissioners, Safe Space advisers,	1, 2, 3 4

If you have been trained in safe space since Jan 2015 this will count as levels 1 and 2. This will need to be renewed within 3 years from the date of your training. All leaders in charge, Going Away With leads, mentors, advisors and trainers need to update their training to level 3 regardless of the date of the previous training.

Recognised prior learning, for some professions, may be taken into consideration (Level 3 only). The requirement for this is to do e-learning level 3, apply for exemption and submit the certificate to be verified by Helen Knighton - Midlands region office.

Further information can be found on the Girlguiding national website.

[Recognising prior learning checklist](#)



## What do I need to do now?

Look at the table and see the level of safe space training for your role.

If you would like to do e-learning the links are

**Level 1** (all including occasional helpers and home contacts)

Attend a face to face training or complete e-learning level 1:

[A SAFE SPACE, LEVEL 1 - AN INTRODUCTION](#)

**Level 2** (unit helper, Young Leader, assistant leader)

Attend a face to face training or complete e-learning level 2, complete the worksheet and take part in a follow up conversation:

[A SAFE SPACE, LEVEL 2 - CREATING A SAFE SPACE](#)

[Level 2 e-learning worksheet](#)

You must complete Part A (20-30 minutes) and email or post the worksheet to Louise Mynott, at County Office, who will then arrange a follow-up conversation which should take around 10 minutes.

**Level 3** (Leaders in Charge, Going Away With leads, mentors, advisors and trainers)

Attend a face to face training and complete e-learning level 3 (the e-learning is not instead of a face to face training):

[A SAFE SPACE, LEVEL 3 - RECOGNISING, TELLING AND TAKING ACTION](#)

### Face to Face Training

The following training courses which you can attend by booking through the Girlguiding Leicestershire website or County Office;

Date	Level	Time	Venue
Tuesday 9 January	3	6.30 - 9.30	County Office
Wednesday 24 January	3	6.30 - 9.30	County Office
Thursday 8 February	1,2	6.30 - 9.30	Division
Tuesday 13 February	3	9.30 - 12.30	County Office
Monday 19 February	3	6.30 - 9.30	Division
Tuesday 6 March	1,2	6.30 - 9.30	Division
Friday 23 March	3	6.30 - 9.30	Division
Saturday 14 April	1,2	10.15 - 2.15 (Inc. lunch)	County Day
Saturday 14 April	3	10.15 - 2.15 (Inc. lunch)	County Day

If you have any queries about this information please contact Louise Mynott at County Office.

Phone: 0116 254 5290