



BOUNCE 2021

FAQs



Version 1 - updated 21 April 2021

These FAQs will be updated regularly so please check you are using the latest version

What is BOUNCE 2021?

A four-hour event organised by Girlguiding Leicestershire for members of Girlguiding Leicestershire. Participants will take part in a variety of activities in small groups.

Who can go to BOUNCE 2021?

Rainbows, Brownies, Guides or Rangers with their leaders, young leaders and adult helpers.

Where is BOUNCE 2021 taking place?

At Girlguiding Leicestershire County Campsite, Topstones, Cold Newton, Leicestershire, LE7 9FH.

Is there car parking?

Yes. There will be one car park for cars staying on site for the whole session and also space for cars not stopping to drop young members and leave. Please encourage everyone to share cars as parking is limited and there is only one entrance to the site and look at www.topstones.co.uk for further directions.

Can we arrive in a coach or minibus?

Yes. If your unit is arriving by bus, coach or minibus, then please let us know on your booking form so we can put the relevant actions into place.

How much does BOUNCE 2021 cost?

£10 each for young members (Rainbows, Brownies, Guides and Rangers)

Free for leaders, young leaders and other helpers

What is included in the cost?

Entrance to the event and all activities. Everyone will also get a badge.

How do we pay for BOUNCE 2021?

You will need to pay by cheque from your unit bank account. Information about payment will be sent with your confirmation of booking. Please note that, if you don't pay within three weeks of your confirmation, your places may be allocated to a group on a waiting list.

Are the payments refundable?

No, payments for this event are non-refundable unless the event is cancelled by Girlguiding Leicestershire.

How do we book?

Bookings open on 1 May 2021 and close on 30 June 2021 (or when the event is full)

Provisionally book your places first by emailing the booking form from the Girlguiding Leicestershire website to Eileen at ggleicsbounce@gmail.com . Once your booking is confirmed, you will be given three weeks to confirm exact numbers, fill in the 'Confirmation of BOUNCE Booking Form' and pay for the places you actually need.

Our unit is sharing leaders with another unit; will we be allocated the same session?

If you wish to be at the same session as another unit, please fill in one provisional booking form for all of you.

Will bookings be accepted on a first come, first served basis?

Yes. However, any provisional bookings received before bookings open on 1 May will be held safely and opened on 1 May. In the case of the event being over-subscribed, places will be allocated randomly from all bookings received by 9am on 1 May. If your first choice is unavailable, we will allocate you a place on your 2nd or 3rd choice if you have picked these.

Will there be a waiting list if the event is over-subscribed?

Yes. If all three of your choices are unavailable, we will put you on a waiting list for your 1st choice session.

We have a young member or adult with disabilities or long term conditions - can they come?

Yes of course. Please let us know as much information as possible about them so we can advise you how to make the best of the day.

Will I be able to increase my numbers after I have made my provisional booking?

No, you will not be able to increase the number of young members you are bringing so please make sure you provisionally book for the most you might need and consider girls who may be starting your unit before the summer. We may be able to accommodate more young leaders, adults or helpers so please get in touch with us to see.

How many adults can I bring?

You must bring enough adults to comply with Girlguiding ratios (1:5 Rainbows, 1:8 Brownies and 1:12 Guides) plus any extra adults needed to support members with additional needs. If you have any problems with this, then please speak to your local commissioner in order that we can find a solution asap. Please remember that those who will have unsupervised access to the girls should have a DBS check completed.

Where there appear to be too many adults for the number of young people in a group, the Event Organising Team may contact you to ask for your help in running activities in support of the whole event.

Why do we have to pay for Rangers and not young leaders?

Rangers will be taking a full part in the event with their peers. Young leaders will be supporting their Rainbows, Brownies or Guides as part of the unit leadership team rather than actually taking part in all of the activities themselves. As part of our Growth and Retention strategy, we wish to value the support of our young leaders as future leaders and therefore do not charge them for events.

We have a Guide who is a Rainbow helper or Brownie helper - do we have to pay for her?

If the Guide is coming only to help with Rainbows or Brownies and not take part in the activities herself, then you do not need to pay for her. If she is taking part with other Guide friends, then she should pay £10.

Can I bring my own child who is not a member?

This event is for members of Girlguiding Leicestershire and would ask you to try and make arrangements for children who are not members to be looked after at home. However, we understand that this is not always possible and that some leaders may need to bring their children to the event. All children aged 5 and over should be paid for if they wish to take part in the activities. Children aged under 5 are free. Please remember that you must bring an additional adult to supervise any children who are not members. See <https://www.girlguiding.org.uk/making-guiding-happen/running-your-unit/safeguarding-and-risk/adult-to-child-ratios/> for more information about this.

I'm bringing my unit to one of the sessions but would love to help out on the others - is that possible?

Definitely, yes! We need a team of smiley helpers for lots of jobs at BOUNCE 2021. Please fill in this form to sign up: <http://www.girlguidingleicestershire.org/Data/Sites/1/media/pdfs/we-need-you.pdf> Maybe you could ask some other leaders in your local area to help out too.

Do all of my adults need a DBS check to attend BOUNCE?

Ideally, all adults will have a valid Girlguiding DBS check. However, we understand that there may be last-minute changes that mean this is impossible. If this is the case, you must ensure that this adult stays with another DBS'd leader for the entire event and, ideally, has also completed Safe Space Levels 1 and 2.

Do I need an Information and Consent Form (ICE Form) for BOUNCE 2021?

Yes, you need forms from anyone attending the event who is aged under 18. We will send an ICE Form out for you to pass on to your parents and carers in the week beginning 28 June 2021. Please note that you must use the ICE Form supplied by us as it will have details of any activities that we need specific permission for.

Does my unit need a home contact for BOUNCE 2021?

It is important that you invite someone to be the home contact to act as the first point of call if plans change, or an accident or emergency occurs at any event. The home contact should be a responsible Girlguiding member who is not related to any member of the party.

Please see <https://www.girlguiding.org.uk/making-guiding-happen/running-your-unit/safeguarding-and-risk/managing-risk/setting-up-a-home-contact-system/> for further information and the form you need to fill in with your home contact.

You will be asked for the name and phone number of your home contact on registration at the event.

Do I need to have a risk assessment for BOUNCE 2021?

Yes. We will provide you with a basic risk assessment for the event in the week beginning 28 June 2021, which you will need to add any information specific to your group and share with your leadership team.

What time can I arrive at BOUNCE 2021?

Registration starts at 9.30am for morning sessions and 3.30pm for the afternoon session. The activities will open at 10am and 4pm

What time does BOUNCE 2021 end?

There will be a campfire singalong with everybody for the final 45 minutes of each session. Girls should be collected at 2pm or 8pm.

Can we stay on site with our girls afterwards to play on the equipment?

We would politely ask that you leave site asap after the event has finished as the organisers will need to be clearing up and ensuring that everything is put back where it should be.

What do Leaders need to bring to BOUNCE 2021?

- ❖ Information and Consent (ICE) Forms completed for every young member under the age of 18. These should be kept by the unit leader for use on the day or stored electronically for easy access.
- ❖ A groundsheet or similar for your unit to sit on at mealtime and for the campfire
- ❖ A small first aid kit (additional first aid support will be available in severe or emergency situations)
- ❖ Some sort of badge, wristband or label for Rainbows and Brownies to wear or carry with their leader's name and phone number on in case they get separated from their group. This is not necessary for Guides and Rangers but please do ensure that they know their unit name and name of their leader in case of emergency.

What do the young members need to bring?

- ❖ All members should wear Girlguiding uniform appropriate for an outdoor event
 - ❖ Sensible footwear (trainers or walking boots) - no strappy sandals, crocs or flip flops!
 - ❖ A packed lunch/tea
 - ❖ Sufficient drinks for the day (a refillable bottle is the best option)
 - ❖ A waterproof coat
 - ❖ Spending money in a named purse. There will be a small selection of items available to purchase.
 - ❖ Sun hat and suncream
 - ❖ All of the above should be in a named rucksack which will remain with the girl for the whole event
- Please remind your young members to name all items (and in particular coats and jumpers)

Please advise your girls not to bring mobile phones or other valuables, as Girlguiding Leicestershire cannot accept any responsibility for them.

I have a young member who is not allowed to have photos taken. Is that ok?

Yes of course. Please include this information on your 'Confirmation of BOUNCE Booking Form'. We will have photographers at the event. It is the responsibility of unit leaders to ensure that they tell the photographers if we do not have permission to publish photos they have taken.

Do we need to bring food and drink?

Girls and leaders should bring a packed lunch or tea with them. There is not a specific time to eat your food - have it when you're hungry and choose a bit of grass to sit on away from the activities.

Water to refill bottles will be available from taps around the site if needed.

Tea, coffee and squash will be available for leaders free of charge in the Chalet kitchen. Please bring a refillable lidded cup.

How will the event be organised?

There will be lots of different activities for you and your girls to enjoy. You will be given a site plan showing where the activities are and you are free to complete the activities in whichever order you and your girls wish. If an activity is busy, you can queue and wait or come back later and try again.

Rainbows and Brownies must stay with a leader at all times. At their leader's discretion, Guides and Rangers may take part in the activities in small groups without a leader as long as they know where to find their leader if there is a problem.

Look out for the coloured balloons to see where the activities are:

RED activities are aimed more at the Rainbow and Brownie age group

BLUE activities are aimed more at the Guide and Ranger age group

PURPLE activities are fun for all ages!

However, these colours are only a guide. Please use your own judgement about the wishes, abilities and needs of your girls.

Activities will finish 45 minutes before the end of your session. You should then head over to the campfire area to join in our singalong before heading home.

Will the event be COVID-secure?

We will comply with the Government Guidelines at the time of the event and will send more information out about this closer to the time.

When will we get our badges?

Badges will be given out when you register your group at the beginning of the session.

Can we buy extra BOUNCE badges?

There will be a small number of extra BOUNCE badges for sale at £1 each in the BOUNCE shop but, once these are all sold, there will be no more available.

What toilet facilities are there?

There are 2 toilet blocks at Topstones and also 1 accessible toilet. Please let us know if they need cleaning or need extra loo rolls!

What will happen if it rains?

The event will be taking place outside with only a small amount of shelter. If it rains, you'll get wet! Please look at the weather forecast and come prepared!

What if a young member gets lost?

There will be lots of Event Team members around the site. They will be easy to spot as they will be wearing neckers with smiley faces on them! Tell your young members to speak to one of these friendly leaders if they have a problem. Lost children will be taken to the Hartridge Room.

What if I need first aid help?

Units should have a first aider as part of their adult team and should bring a small first aid with them. If you have an issue you would like a second opinion on or an emergency, please go to the Hartridge Room or speak to any member of the Event Team with smiley neckers on.

What if I have a problem or complaint?

We hope you have a fantastic time with us at BOUNCE but if you do have a problem or complaint, please come and talk to us in the Hartridge Room so we can try to help. Please remember that your BOUNCE Organising Team and Event Staff are all volunteers too - just like you!

We've had an amazing time - how do I find out about future events?

Make sure your details are up to date on GO so you receive all county information. You could also join in the fun by signing up to be part of a future Girlguiding Leicestershire event team - see <http://www.girlguidingleicestershire.org/Data/Sites/1/media/pdfs/we-need-you.pdf> for more details.